



Request to Declare or Change Option/Concentration for Graduate Students

Office of the Registrar

This form is to be used by students in a graduate program to declare, delete or change their option/concentration. It is not to be used for admission to a program. Graduate students wishing to change to a new graduate or credential objective **must** file a Change of Graduate Objective form by the established deadlines; for information on changing graduate objective visit: <http://www.csueastbay.edu/admissions/graduate-admission-reqs/cogo.html>

Instructions:

1. Submit completed form with all required signatures and approvals in one of the following ways:
 - a. In Person to the Enrollment Information Center in the Student Administration Building on the Hayward Campus, or the Academic Services Lobby at the Concord Campus
 - b. Fax to the Office of the Registrar at (510) 885-3816
 - c. Email to reg@csueastbay.edu

Date: _____

Net ID: _____

Name: _____
(Last) (First) (MI)

Indicate the Requested Change to Your Option/Concentration:

Current Major: _____

☐ ADD ☐ CANCEL Option/Concentration: _____

☐ ADD ☐ CANCEL Option/Concentration: _____

Student Signature (Required): _____

Department Authorization below only required to **add** a new concentration, not to cancel a concentration.

Department or Major Advisor Signature	Department Stamp

For Office Use Only: ☐ Approved ☐ Not Approved
Processed by: _____ Date: _____