

Admissions Information for Teaching Credentials

Multiple Subject, Single Subject,
and Education Specialist



Why East Bay?



Top Reasons to Apply CSU East Bay Credential Programs

1. Community Based
2. Team Approach
3. Concurrent Coursework and Supervised Fieldwork
4. Dual Field Experience Arranged by University
5. Options-Traditional/Intern pathway
6. Support System
7. Earn a Master's of Science in Education or Special Education
8. Access to University, Teacher Education, and Education Psychology Resources
9. Cost



Cost and Financial Aid Information

Estimated cost is approximately \$4,200/semester
(based on full-time, CA resident rate)

Rates are subject to change.

Tuition fees and other costs are posted at:

Tuition Fee Information

(CSU Residency Questionnaire is part of the admissions application)

Financial aid may be available for credential students.

Please visit CSU East Bay Office of Financial Aid's website at:

www.csueastbay.edu/financial_aid

[FAFSA](#)

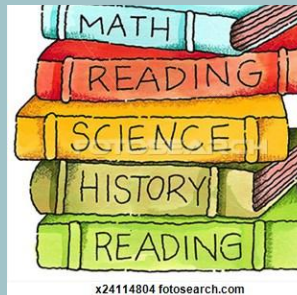
CSU East Bay prepares you to teach in an Elementary School

A **Multiple Subject Teaching Credential** typically used for elementary school classrooms, TK-5/6th grade depending on the school, authorizes the holder to teach in a self-contained classroom TK-12th grade.

In our Multiple Subject Credential program you will complete fieldwork in a TK-6th grade self-contained **ELEMENTARY** classroom, not in a middle school or high school.

This program is full-time, **in-person offered on Hayward or Concord campuses** with just a few classes online-begins in early June, completed in 3 semesters: Summer, Fall, Spring (one year) to complete.

- Summer Session 2024 is June 3 - July 26, 2024



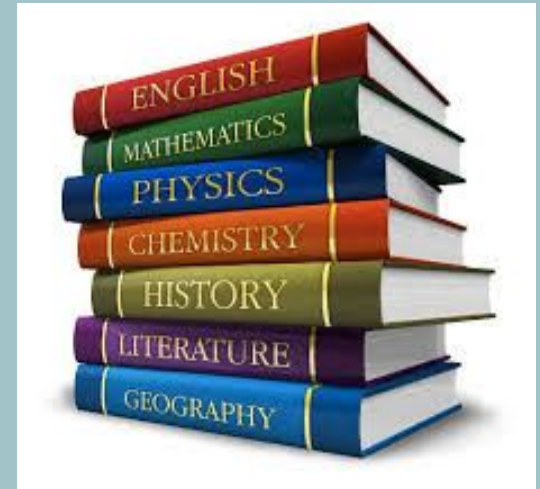
CSU East Bay prepares you to teach in a Middle or High School

A **Single Subject Teaching Credential** authorizes the holder to teach the specific subject named on the credential in departmentalized classes in the TK–12 classroom setting. Typically used in middle school and high school.

In our Single Subject Credential program you will be placed in a **MIDDLE** or **HIGH SCHOOL** classroom, completing fieldwork in your subject area. You cannot complete fieldwork outside of your subject area.

This program is full-time, also begins in early June, and takes 3 semesters (one year) to complete.

You may also be a departmentalized teacher for Art, Dance, Music, Physical Education, Science or World Languages in an elementary school setting.



Single Subject Credential Location/Format

East Bay Credential-Hayward/Concord	Format	East Bay Extension	Format
Math (all areas) or Foundational Mathematics	Hybrid	Art	Online
Foundational Science	Hybrid	Dance	Online
Science (Biology, Chemistry, Geological Sciences, or Physics)	Hybrid	Music	Online
Physical Education	Hybrid	Physical Education	Online
English	Hybrid	Theater	Online
Social Science	Hybrid	World Languages (ASL, Spanish, etc)	Online
English-Alameda/Contra Costa County residents	Online	English-residents outside Alameda/Contra Costa County	Online
Social Science-Alameda/Contra Costa County residents	Online	Social Science-residents outside Alameda/Contra Costa County	Online

CSU East Bay prepares you to work in a Special Education classroom

The **Preliminary Education Specialist Credential** authorizes the holder to conduct Educational Assessments related to students' access to the academic curriculum and progress towards meeting instructional academic goals. This is a two-year program that leads to recommendation of a credential and Masters of Science in Special Education. **All Classes are online. Fieldwork is in-person.**

Mild to Moderate Support Needs (MMSN)

Provide Special Education Support to students with mild to moderate support needs related to one or more of the following disabilities: autism, emotional disturbance, intellectual disability, multiple disabilities, orthopedic impairment, other health impairment, specific learning disability, and traumatic brain injury; in kindergarten, including transitional kindergarten, grades 1-12 through age 22.

Extensive Support Needs (ESN)

Provide Special Education Support to students with extensive support needs related to one or more of the following disabilities: autism, deaf, blind, emotional disturbance, intellectual disability, multiple disabilities, orthopedic impairment, other health impairment, specific learning disability, and traumatic brain injury; in kindergarten, including transitional kindergarten, grades 1-12 through age 22

Program and Admissions Requirements

- ❖ ✨ **Program Schedules** ✨ Summer Session: June 3, 2024 - July 26, 2024
- ❖ ✨ While some programs and classes may be online synchronous or asynchronous, **Fieldwork for all programs is in person in a California TK-12 public school.** ✨
- ❖ Program overview, requirements, and application links can be found on our website. csueastbay.edu/cssc
- ❖ You need to submit **TWO DIFFERENT APPLICATIONS** to be considered for admission to a credential program at Cal State East Bay.
- ❖ You need to **APPLY** and be **ADMITTED** to **BOTH** the **University** and to the **Department** to be admitted to the program.



CREDENTIAL PROGRAM APPLICATION PROCESS



University Application – Part 1 – Applying to the University

University Application on Cal State Apply
Summer 2024: February 1, 2024 – April 1, 2024
\$70 Application Fee (non-refundable)

(www.calstate.edu/apply)
[How to Apply](#)

CAL STATE **APPLY**

Find your future at the California State University.
With 23 campuses and thousands of degree choices, the CSU is a great place to start your journey. Explore your options below, and start your application today.

University Application – Part 1 – Applying to the University

- ❖ **Select term:** [Summer 2024](#) Cal State East Bay Campus to Add Program:

In Extended Profile: Set Degree Goal: Second Bachelor's Degree and Beyond and Teaching Credential [Cal State Apply](#)

EAST BAY CREDENTIAL

- ❖ **Multiple Subject Credential:** Main Campus-Hybrid
- ❖ **Single Subject Credential:** Main Campus-Hybrid,
 - ❖ online option for English or Social Science-Alameda/Contra Costa County residents
 - ❖ under **East Bay Extension** for **Single Subject Credential-Online**
- ❖ **Education Specialist-under East Bay Credential**
 - Education Specialist Credential - Mild to Moderate Support
 - Education Specialist Credential - Extensive Support Needs

Key Points University Application through [Cal State Apply](#)

Opens February 1, 2024 for [Summer 2024](#). Be sure to Select Correct Term

- ❖ Works best in updated versions of Chrome and Firefox. Not in Internet Explorer.
- ❖ In My Application Academic History: List all schools attended: Select Option to Not Add GPA, select option not add test scores, or upload any documents
- ❖ Under Supporting Information: Select option to not add experiences

Thank you for your interest in The California State University. You can apply for the 2023-2024 cycle here, including Fall 2023, Winter 2024, Spring 2024, and Summer 2024.

To determine the exact deadline for your desired program, visit the [Application Dates & Deadlines](#) page.

Refer to the [Applicant Help Center](#) for additional information, including [browser requirements](#). Here, you can chat with us for live support.

If you are seeking entrance for Fall 2024, the application and application link will be available beginning October 1st 6 am PST.

Sign in with your username and password below. First time here? Select Create an Account to get started.



Sign In

Create an Account

[Forgot your username or password?](#)

[Reapplying to The California State University?](#)

Examples of **University Application Confirmation Page** to be uploaded to the Department Application:

Verifying East Bay as the campus and stating the Credential Program you applied to.

Cal State Apply 2021
East Bay Credential

Application Status Complete
Multiple Subject Credential

BIOGRAPHIC INFORMATION

PROFILE

Title:	—	Materials Under Another Name:	No
First Name:	—	Alternate First Name:	—
Middle Name:	—	Alternate Middle Name:	—
Last Name:	—	Alternate Last Name:	—
Suffix:	—	Preferred First Name:	—
Gender or Sex:	—	Preferred Middle Name:	—

Entry Status: Credential

Have you previously attended CSU?
Answer: No

BIRTH INFORMATION

Date of Birth:	05-16-1987
City:	Oakland
State:	California
Country:	United States


CONTACT INFORMATION

Address Type:	Current	Address Type:	Permanent
Address:	—	Address:	—
County:	Oakland, California 94609-1545	County:	Oakland, California 94609-1545
Country:	Alameda County	Country:	Alameda County
Valid Until Date:	08-01-2022	Country:	United States
Preferred Phone Number	—	Country:	United States
Email:	—	Country:	United States

— CAL STATE —
APPLY

My Application Add Program Submit Application Check Status

My Programs

Application Status	Download Application (PDF)
Single Subject Credential East Bay Credential	Received 

University Application – Part 1 – Applying to the University

After you submit University Application on Cal State Apply and get an email with your Net ID:

Order Official Transcripts from ALL college/universities attended

- Must submit Bachelor Degree-bearing transcript, community college and post Bachelor Degree transcripts, and transcripts from all colleges ***even if transfer courses appear on other institutions' transcripts.***
 - Bachelor degree must be from a regionally accredited institution. If degree is in progress, submit an official transcript showing coursework in progress and once degree is conferred, submit final Bachelor degree bearing transcript.
 - [How to Submit Official Transcripts](#) from all schools attended: ordered to be sent electronically directly from school to electronictranscripts@csueastbay.edu or mailed to CSU East Bay Office of Admissions.
- ❖ If currently a Cal State East Bay student or a Cal State East Bay graduate, transcripts will not need to be submitted unless you have completed post-baccalaureate coursework at another institution.

Department Application – Part 2 – Applying to the Department

- ❖ CSU East Bay website: www.csueastbay.edu/cssc
Credential Student Service Center December 1-April 1, 2024
- ❖ Click on **Prospective Credential Students: Select Program Choice**
Multiple Subject, Single Subject, or Education Specialist
- ❖ View admissions requirements and the **APPLY TO DEPARTMENT** button at the bottom of the page to open the **Department Application: in Firefox or Chrome**
- ❖ Click on **Pay Now** to submit \$25 non-refundable application fee and save emailed receipt to upload to application
- ❖ All Required documents will need to be uploaded to application: Click on links for forms to be completed. Submit application when all documents are uploaded.

Department Application – Part 2 – Applying to the Department

- ❖ Upload Department Application fee receipt and complete required Prospective Student Information.
- ❖ On upper right hand side of application, click on save my progress and resume later to save application so that you can resume a previously saved form when needed: email from Form Notification that it is saved.
- ❖ **Select Credential Type**
 - **Multiple Subject** is offered on Concord or Hayward Campus
 - **Single Subject** is offered on Concord, Hayward Campus, and Online.
 - Dance, Theater, Art, Music, World Languages is ONLY offered in the East Bay Extension program-online.
 - Math and Science is ONLY offered on the Hayward or Concord campus.
 - **Education Specialist:** Mild Moderate Support Needs or Extensive Support Needs – online program only.

Official Transcripts

- Order Official Transcripts from ALL schools attended after you submit your **University Application on Cal State Apply and get your Net id. Transcripts should be sent to the University Admissions Office, NOT to the department.**
- If currently a Cal State East Bay student or a Cal State East Bay graduate, transcripts will not need to be submitted.
- **Foreign Transcripts:** Applicants with international transcripts with a foreign degree must provide an official evaluation of that coursework by a CTC approved agency: [Foreign Transcript Evaluation](#) to be sent electronically to csscdocuments@csueastbay.edu. CSU East Bay [International Admissions](#) conducts a separate review.
- Overall undergraduate GPA of 2.67 or GPA of 2.75 in last 60-semester or 90-quarter units attempted.

CREDENTIAL PROGRAM REQUIREMENTS



U.S. Constitution Requirement

- ❖ The U.S. Constitution is a course or exam that covers the provisions and principles of the United States Constitution.

Option A: Authorized Course

- That covers US Government or History through 1877 with a grade of C or better
- example of possible courses: [List of some approved courses](#)

Option B: Degree

- Bachelor's degree conferred at any CSU.


Option C: Authorized Exam

- Register to take a U. S. Constitution Exam
- Online US Constitution Exam through [Notre Dame de Namur](#)
- You need to submit score report.



Tuberculosis Clearance (TB Test)

- ❖ **Negative Tuberculosis (TB) Test** result from within the past two years
 - Upload a dated copy of healthcare providers results verifying negative TB from a test. **A TB risk assessment does not meet the requirement, it needs to be skin/blood test or a chest x-ray.**
 - TB skin & blood tests are good for 3 years or chest x-ray is good for 5 years.



Certificate of Completion
Tuberculosis Risk Assessment and/or Examination

To satisfy **job-related requirements** in the California Education Code, Sections 49406 and 87408.6 and the California Health and Safety Code, Sections 1597.055, 121525, 121545 and 121555.

First and Last Name of the person assessed and/or examined:

Date of assessment and/or examination: 01 mo./ 12 day/ 22 yr.


Date of Birth: 01 mo./ _____ yr.

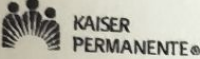
The above named patient has _____ tuberculosis risk assessment. The patient does not have risk factors, _____ were identified, the patient has been examined and determined to be free of _____ tuberculosis.

X R. Aguirre, RN
Signature of Health Care Provider completing the risk assessment and/or examination

Please print, place label or stamp with Health Care Provider Name and Address (include Number, Street, City, State, and Zip Code):
Roxanne Aguirre, RN
Anaheim Union High School District
501 W Crescent Way
Anaheim CA 92801

5/06/20




Kaiser Permanente Northern California Region

INJECTION SERVICE CARD

To Whom It May Concern:

Our records show that _____

Medical Record # _____

Had: ☒ PPD Intermediate ☐ Chest X-ray

Date administered: 04/19/23


Date read: 04/21/23 ☒ Negative ☐ Positive

Note: Negative is an indicator which shows no evidence of pulmonary disease.

Injection Staff,
Leahmmy T. unv

The Permanente Medical Group, Inc.
Kaiser Permanente Fremont Medical Center
39400 Paseo Padre Parkway
Fremont, CA 94538
(510) 248-3055

02268-005 (10-07)




Certificate of Clearance Document from CTC

❖ CTC Certificate of Clearance - VALID CTC Document

- a. **Fingerprint Clearance from CTC**>>Submit: Valid Certificate of Clearance or any valid issued CTC document: i.e., substitute, child permit
- b. Three step process:
 - (1) Fill out Applicant information starred items on [Live Scan form](#): fingerprints scanned with Live Scan agency
 - (2) apply for Certificate of Clearance on [CTC](#) website
 - (3) once issued: save document from CTC website and upload to application
- c. For more details, see: [CERTIFICATE OF CLEARANCE](#)
- d. **DO NOT** upload the Livescan form as a placeholder: **only upload CTC issued document**

Certificate of Clearance Document from CTC



Commission on
Teacher Credentialing

[Login](#) [Search](#)

Document:

New Search

Last Name

First Name

Middle Name

Last Known County of Employment

Adverse and Commission Actions Indicator:

Deceased Flag:

Note: If you have any questions, please view the [CTC Online – Written Instructions for Application and Payment](#) page.

Note: Please verify County of Employment is current.

Note: Information on Adverse and Commission Actions is available for this educator if a flag is displayed. If the Deceased flag is displayed, the licensee is deceased.

Current Document

All Documents

Adverse and Commission Actions

Document Number	Expiration Date	Term	Issue Date	Document Title	Status	Deceased Flag	Original Issue Date	Grade	Special Grade
	2/1/2027		1/28/2022	Certificate of Clearance	Valid	N	1/28/2022		
	7/1/2024		8/1/2023	Short-Term Staff Permit	Valid	N	8/1/2023		

Authorization/Subjects

Subject Code	Authorization Code	Authorization Description	Major/ Minor	Added Authorization Date	Subject Description
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Renewal Requirements

Please disregard any # signs you may see below and refer to the "Additional Description" column to the right for specific renewal requirements.

Renewal Description	Renewal Code	Additional Description
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Cal State East Bay – CSSC

23

Basic Skills Requirement (BSR)

For more information about the Basic Skills Requirement options listed see link
[BASIC SKILLS REQUIREMENT](#) (BSR)**

1. **CBEST: CA Basic Educational Skills Test** (www.ctcexams.nesinc.com)
2. **Multiple Subjects CSETs and CSET Writing Skills 142:** Multiple Subject and Education Specialist option only
3. **Passing the CSU Early Assessment Program or the CSU Placement Examinations**
4. **SAT or ACT qualifying scores:** Math 570 & Reading 560 if taken after March 2016
Math 550 & Reading 500 if taken before March 2016
ACT: Score 23 in Math & Score 22 in English
5. **College Board: High School AP Exams:** **Math:** Score 3 or above on AP Calculus AB, AP Calculus BC, or AP Statistics. **English:** Score 3 or above on AP English Language and Composition or AP English in Literature and Composition
6. **CTC approved Out-of-State Basic Skills Exams**

Basic Skills Requirement (BSR) continued

- ★ **7. Coursework in reading, writing, and mathematics:** Courses must have been taken at a regionally accredited college or university for credit, passed with a grade of B- or better, be degree applicable, and be at least 3-semester units (or equivalent quarter units).

- ★ **8. Combination of coursework and exams**

For the above starred options: You will need to **FILL OUT AND SUBMIT** a [REQUEST FOR BASIC SKILLS REQUIREMENT EVALUATION](#). Follow the instructions on the form.

Only UPLOAD APPROVED and SIGNED
[BASIC SKILLS REQUIREMENT EVALUATION](#) form to your Department Application.

**Basic Skills Requirement needs to be submitted by April 1, 2024
for Multiple and Single Subject applicants**

Basic Skills Requirement (BSR) Score Reports

CBEST CALIFORNIA BASIC EDUCATIONAL SKILLS TEST™

TEST DATE: 09/13/12
SSN: XXX-XX-1234
ID#: 41574486

CSU EAST BAY
OCT 30 2012

CALIFORNIA STATE UNIVERSITY EAST BAY
CREDENTIAL STUDENT SERVICE CENTER
COLLEGE OF EDUCATION AND ALLIED STUDIES
HAYWARD, CA 94542-8098

CREDENTIALS

For privacy/confidentiality reasons, only the last five digits of your Social Security Number are reported.

CALIFORNIA BASIC EDUCATIONAL SKILLS TEST™ (CBEST™)
Permanent Passing Status Verification

JANE DOE

TEST DATE: 09/13/12
SSN: XXX-XX-1234
ID#: 41574486

CALIFORNIA BASIC EDUCATIONAL SKILLS TEST™ (CBEST™)
Passing Status Transcript Copy

JANE DOE

TEST DATE: 09/13/12
SSN: XXX-XX-1234
ID#: 41574486

CALIFORNIA BASIC EDUCATIONAL SKILLS TEST™ (CBEST™)
Passing Status Transcript Copy

JANE DOE

TEST DATE: 09/13/12
SSN: XXX-XX-1234
ID#: 41574486

This transcript copy is for your use and may be sent to any agency requiring CBEST verification.

Reading Section Scaled Score: 37
of Items: 21
Skill Area: Critical Analysis and Evaluation
Performance Indicators: ++

Mathematics Section Scaled Score: 48
of Items: 21
Skill Area: Estimation, Measurement, and Statistical Principles
Performance Indicators: +++

Writing Section Scaled Score: 41
Performance on Topic 1: Your topic 1 essay met or exceeded the minimum standard.
Performance on Topic 2: Your topic 2 essay met or exceeded the minimum standard.

Cumulative Status: Highest Results

Section	Highest Score	Test Date
Reading	37	09/12
Mathematics	48	09/12
Writing	41	09/12

Total Passing Score: 124
CBEST Status: PASSED

Your scores will be sent to the following:
Commission on Teacher Credentialing
California State Univ-East Bay

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Reprints: Pearson Education, Inc. 100 Lakeside Blvd., Suite 100, San Francisco, CA 94116-3399

CollegeBoard

SAT
Score Report

Brian R. McElroy
San Diego, CA 92109 - 5121

Test Date: Oct. 01, 2016
Registration Number: 0051400912

Sex: MALE
Date of Birth: Dec. 09, 1979
Test Center Number: 05676
High School Code: 400150
High School Name: Classical High School

Online Score Report
Go online to get more details about your performance, including areas of strength, and check out the action steps in Skills Insight to help you boost your college readiness.

How Did I Score Compared to Others?
A percentile is a number between 1 and 99 that shows how your score ranks compared to other students. It represents the percentage of students whose scores are equal to or below yours. For example, if your Math score percentile is 57 that means 57 percent of test-takers have Math scores equal to or below yours. You'll see two percentiles:
The Nationally Representative Sample Percentile shows how your score compares to the scores of all U.S. students in your grade, including those who don't typically take the test.
SAT User Percentile — Nationally shows how your score compares to the scores of students who typically take the test.

Will My Scores Change and Why?
Tests are not exact measures, and many factors can affect your score. After all, no two days are the same, and if you took the SAT once a week for a month your scores would change. That's why it helps to think of your test score as a range from a few points below to a few points above the score against. Score ranges show how your score can change with repeated testing, assuming your skill level remains the same. Usually, scores for Evidence-Based Reading and Writing and for Math fall in a range of roughly 30 to 40 points above or below your reported score. Total: Your score ± 40 points.
Section: Your score ± 30 points.
Test Scores and Cross-Test Scores: Your score ± 2 points.
Subscores: Your score ± 2 points.

Am I on Track to Be Ready for College?
You'll see a benchmark score for each section of the SAT. Benchmarks show your college readiness. The Evidence-Based Reading and Writing benchmark is 480 while the Math benchmark is 530. This means if you score at or above the benchmark, you can get back on track by focusing on areas where you didn't perform well. Use the detailed feedback in your online score report to see which skills you need to work on most.

Your Total Score
1600 | 400 to 1600

99th | 99th
Writing and Language Percentile — al
99th | 99th
Your Evidence-Based Reading and Writing Score
800 | 200 to 800
99th | 99th
Your Math Score
800 | 200 to 800
99th | 99th
Your Evidence-Based Reading and Writing Score
800 | 200 to 800
99th | 99th
Your Math Score

Test Scores
40 | 10 to 40
Reading
40 | 10 to 40
Writing and Language
40.0 | 10 to 40
Math

Cross-Test Scores | 10 to 40
40
Analysis to History/Social Studies
40
Analysis to Science

Subscores | 1 to 15
15
Words in Context
15
Expressions of Ideas
15
Standard English Conventions
15
Invent of Algebra
15
Problem Solving and Data Analysis
15
Passport to Advanced Math

Get your full report online: studentscores.collegeboard.org

The ACT® Plus Writing Student Report

STUDENT NAME: JOHN DOE
HIGH SCHOOL NAME: DOES NOT APPLY - PERSONAL COPY
HIGH SCHOOL CODE: 000-000
TEST DATE & LOCATION: APRIL 2012, NATIONAL

Your ACT Scores

Rank: Approximately percent of ACT-tested students at or below your score

Section	Score	Rank
Composite Score	29	86%
ENGLISH	33*	98%
Mathematics	28*	84%
Reading	29*	86%
Science	30*	94%

COMBINED ENGLISH/Writing: 30
Writing (score range 2 to 12): 08

Comments on Your Essay: YOUR ESSAY ADEQUATELY SUPPORTED GENERAL STATEMENTS WITH SPECIFIC REASONS, EXAMPLES, AND DETAILS. THE ORGANIZATION OF YOUR ESSAY WAS ADEQUATE, BUT THE RIGID STRUCTURE SEEMED TO LIMIT DISCUSSION.

College Readiness: If your score are at or above the following ACT benchmark scores, you will likely be ready for first-year college courses—English 16, Mathematics 22, Reading 22, Science 23.

Your College Reports

At this direction, your scores from this test date are being reported to the colleges shown below. College planning information is provided for the first four choices you make when you registered or tested. (Firm and sixth choices, if any, appear just above your first choice.) Your GPA was calculated from the grades you reported. To view additional college planning information or to send additional reports, visit www.actstudent.org.

College Name and Code	What is the profile of enrolled 1st-year students at this college?	Is the program of study you prefer offered?	What are the approximate annual tuition and fees?	What percent of 1st-year students receive financial aid based on need?
High School	Grade Point Average	Grade Point Average	Grade Point Average	Grade Point Average
College Name and Code	What is the profile of enrolled 1st-year students at this college?	Is the program of study you prefer offered?	What are the approximate annual tuition and fees?	What percent of 1st-year students receive financial aid based on need?
College Name and Code	What is the profile of enrolled 1st-year students at this college?	Is the program of study you prefer offered?	What are the approximate annual tuition and fees?	What percent of 1st-year students receive financial aid based on need?
College Name and Code	What is the profile of enrolled 1st-year students at this college?	Is the program of study you prefer offered?	What are the approximate annual tuition and fees?	What percent of 1st-year students receive financial aid based on need?
College Name and Code	What is the profile of enrolled 1st-year students at this college?	Is the program of study you prefer offered?	What are the approximate annual tuition and fees?	What percent of 1st-year students receive financial aid based on need?

Your Information

Check with college to see what changes in information. A dash (—) indicates information was not provided or could not be obtained. *Comprehensive fee including room and board. ©2012 by ACT, Inc. All rights reserved.

[Guidance Chart for Mixing BSR Options](#) and for additional information on options to meet the BSR see link for [Basic Skills Requirement](#)

Basic Skills Requirement (BSR) Evaluation

Follow instructions on the [REQUEST FOR BASIC SKILLS REQUIREMENT EVALUATION](#) form to email along with test scores, transcripts, and Department Application fee receipt for review.

CALIFORNIA STATE UNIVERSITY EAST BAY | CREDENTIAL Student Service Center

25800 Carlos Bee Blvd., AE 235
Hayward, CA 94542
(510) 885-2272 • www.csu-eastbay.edu/cssc

REQUEST FOR BASIC SKILLS REQUIREMENT EVALUATION
(for candidates admitted to a CSU East Bay Credential Program)

Admitted candidates must complete sections 1, 2, 3, 4, and 5 (signature required) and attach a copy of unofficial transcripts, passing test scores (if applicable), and send this completed form to Credential Student Service Center at credentials@csueastbay.edu. The subject line of your email should be "Request for BSR Evaluation." Incomplete forms will be delayed and may be returned for completion and resubmission. The results of the evaluation will be emailed to you (using the email address provided on the form) in 4-6 weeks. Email approved evaluation to update your Department Application file to: csdocuments@csueastbay.edu, with your full name, program name, and start term in subject line. **NOTE:** Out of Country: Contact the CTC if you have a Foreign Transcript Evaluation or meet Basic Skills Requirement through other approved options.

1. PERSONAL INFORMATION:
Candidate's Name: Sadie Mae NET ID or SSN (first 4 digits): ab1234
Email address: sadie@mail.com Credential Program: Multiple

2. UNDERGRADUATE INFORMATION
Bachelor's Degree from (select one & list name and subject):
☒ CSU: East Bay Subject: English ☐ Private: _____ Subject: _____
☐ UC: _____ Subject: _____ ☐ Out of State/Country: _____ Subject: _____
If you transferred from a community/junior college to a university, please list those college(s) attended:
Chabot CC, Ohlone

3. READING (select examination or coursework):
☒ Examination: CBEST Test Date: 10/10/2021 Score: 50
☐ Coursework (Course prefix & Number): _____ Units: _____ ☐ Sem ☐ Qtr
Institution: _____ Term: _____ Grade: _____

4. WRITING (select examination or coursework):
☐ Examination: _____ Test Date: _____ Score: _____
☒ Coursework (Course prefix & Number): English 1C Critical Thinking Units: 3 ☒ Sem ☐ Qtr
Institution: Ohlone Col Term: Sp 2020 Grade: A

5. MATHEMATICS (select examination or coursework):
☐ Examination: _____ Test Date: _____ Score: _____
☒ Coursework (Course prefix & Number): Stat 100 Statistics Units: 3 ☒ Sem ☐ Qtr
Institution: CSU East Bay Term: Sp 2021 Grade: B

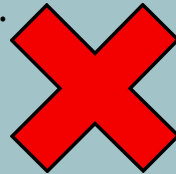
This form will not be reviewed until you are admitted or enrolled in the program. I understand that this approval is only valid towards credential programs offered at California State University, East Bay. CTC is the final granting authority of the Basic Skills Requirement (BSR).

Candidate's signature: Sadie Mae Date: 11/11/2022

OFFICE USE ONLY
Credential Analyst Decision/Comments: _____
Credential Analyst Signature: _____ Date: _____
2/2022

Not approved yet.
Do not upload to
Department
Application.

NOT approved or
signed.



CALIFORNIA STATE UNIVERSITY EAST BAY | CREDENTIAL Student Service Center

25800 Carlos Bee Blvd., AE 235
Hayward, CA 94542
(510) 885-2272 • www.csu-eastbay.edu/cssc

REQUEST FOR BASIC SKILLS REQUIREMENT EVALUATION
(for candidates admitted to a CSU East Bay Credential Program)

Admitted candidates must complete sections 1, 2, 3, 4, and 5 (signature required) and attach a copy of unofficial transcripts, passing test scores (if applicable), and send this completed form to Credential Student Service Center at credentials@csueastbay.edu. The subject line of your email should be "Request for BSR Evaluation." Incomplete forms will be delayed and may be returned for completion and resubmission. The results of the evaluation will be emailed to you (using the email address provided on the form) in 4-6 weeks. Email approved evaluation to update your Department Application file to: csdocuments@csueastbay.edu, with your full name, program name, and start term in subject line. **NOTE:** Out of Country: Contact the CTC if you have a Foreign Transcript Evaluation or meet Basic Skills Requirement through other approved options.

1. PERSONAL INFORMATION:
Candidate's Name: Sadie Mae NET ID or SSN (first 4 digits): ab1234
Email address: sadie@mail.com Credential Program: Multiple

2. UNDERGRADUATE INFORMATION
Bachelor's Degree from (select one & list name and subject):
☒ CSU: East Bay Subject: English ☐ Private: _____ Subject: _____
☐ UC: _____ Subject: _____ ☐ Out of State/Country: _____ Subject: _____
If you transferred from a community/junior college to a university, please list those college(s) attended:
Chabot CC, Ohlone

3. READING (select examination or coursework):
☒ Examination: CBEST Test Date: 10/10/2021 Score: 50
☐ Coursework (Course prefix & Number): _____ Units: _____ ☐ Sem ☐ Qtr
Institution: _____ Term: _____ Grade: _____

4. WRITING (select examination or coursework):
☐ Examination: _____ Test Date: _____ Score: _____
☒ Coursework (Course prefix & Number): English 1C Critical Thinking Units: 3 ☒ Sem ☐ Qtr
Institution: Ohlone Col Term: Sp 2020 Grade: A

5. MATHEMATICS (select examination or coursework):
☐ Examination: _____ Test Date: _____ Score: _____
☒ Coursework (Course prefix & Number): Stat 100 Statistics Units: 3 ☒ Sem ☐ Qtr
Institution: CSU East Bay Term: Sp 2021 Grade: B

This form will not be reviewed until you are admitted or enrolled in the program. I understand that this approval is only valid towards credential programs offered at California State University, East Bay. CTC is the final granting authority of the Basic Skills Requirement (BSR).

Candidate's signature: Sadie Mae Date: 11/11/2022

OFFICE USE ONLY
Credential Analyst Decision/Comments: APPROVED
Credential Analyst Signature: Brenna Iredale Date: 12/11/2022
2/2022

Only upload or
submit
Approved and
signed BSR
Evaluation
Form.

Approved and
signed



Basic Skills Requirement

Cal State East Bay - CSSC

Subject Matter Competency (SMC) Requirement

See the link for options to meet [Subject Matter Competency](#) (SMC)

Subject Matter Competency (SMC) can be verified with one of the following options~

- ★ **California Subject Examinations for Teachers (CSET):** passing scores on the CSET in the subject for the credential sought. Detailed information regarding the CSET can be found at ctcexams.nesinc.com.
- ★ **Commission on Teacher Credentialing (CTC) approved Subject Matter Program**
A Subject Matter Preparation Program is an organized course of undergraduate study which meets the Commission on Teacher Credentialing standards for subject matter preparation.
 - Subject Matter Waiver Letter from a Subject Matter Preparation Program or letter that the program is in progress signed by an authorized person in the education department of a California college or university with an approved program.
 - CSU East Bay: Mathematics, Physical Education, Social Science, Music

SMC can be verified with one of the following options~continued

★ Academic Degree Major-(Bachelor degree or higher)

Verification of completion of an academic degree major in the exact subject area of the credential being sought. In order to meet subject matter competency by degree major, the degree major listed on your transcript must be an exact match to the authorization listed on the teaching credential.

- Multiple Subject: Major in Liberal Studies, Liberal Arts, Elementary Education.
- For Single Subject: the major must be an exact degree match in one of the subjects named in Education Code {Art, Dance, English, World Languages, Mathematics, Music, Physical Education, Science, Social Science and Theater}.
There are others, however, these are subjects that are aligned with the single subject credential programs offered at East Bay
- You have the option, but not required to submit a [SMC by Degree form](#) for verification.
- Please see CTC link~[Academic Degree Major options](#)

SMC can be verified with one of the following options~continued

★ Option to Demonstrate Subject Matter Competency (SMC) through Coursework or a Combination of Coursework and CSETs

This option requires completion and evaluation of coursework that addresses the Subject Matter Requirement for the credential area being sought. If your degree major listed on your transcript is not an exact match to the credential you are pursuing but in a similar major (e.g. Kinesiology, History, or Acting) you can submit an SMC Evaluation Request of coursework or coursework and exams (CSETs).

To request an SMC evaluation, you will need to submit completed forms and transcripts to show that you have had undergraduate or graduate coursework that fulfill the Domains of the Subject Matter Requirements as set by the Commission on Teacher Credentialing (CTC).

**SMC Evaluation Requests can only be submitted from December 1, 2023-May 1, 2024.
More information is provided on our website how to request an SMC evaluation.**

SUBJECT MATTER COMPETENCY INFORMATION

SMC Evaluation Requests submitted after May 1 will not be considered.

You need to take CSET exams.

Subject Matter Competency (SMC) Verification

CSET Score Report

California Subject Examinations for Teachers®

Test Date: August 28, 2021
Social Security Number xxx-x1-2345

John Doe
1234 Street Lane
Hayward, CA 94542

CSET Single Subjects/World Languages/PET Passing Subtest Summary Report

Subtest (Test Code)	Date Passed
Physical Education I (129)	01/27/2020
Physical Education II (130)	08/28/2021
Physical Education III (131)	04/11/2021

Approved Coursework Evaluation



Evaluation to Demonstrate Subject Matter through Coursework

Single Subject Credential – Foundational Level Mathematics/Mathematics

Pursuant to Assembly Bill 130 (Chap. 44, Stats. of 2021) effective July 9, 2021, the Commission on Teacher Credentialing (CTC) will accept recommendations from all Commission-approved educator preparation programs that verify that the candidate has demonstrated subject matter through coursework completed at one or more regionally accredited institutions of higher education. The coursework must be aligned with each of the domains of the [Subject Matter Requirements](#) (SMRs).

The CTC will also accept recommendations from all Commission-approved educator preparation programs that verify that the candidate has demonstrated subject matter competence through a combination of any of the following: (1) partial completion of a Commission-approved subject matter program, (2) successful completion of coursework aligned to the domains of the SMRs, or (3) passing the appropriate subject matter subtests. The totality of the combination must address all the SMR domains appropriate for the credential area being sought.

Source: Commission on Teacher Credentialing, [PSA 21-11](#), October 13, 2021.

Teacher Candidate Name: [REDACTED] NetID or SS#: [REDACTED]
Subject matter met: ☐ Yes ☐ No ☐ Met by: ☐ Coursework and Exams ☐ Coursework only

SMR Domain	MET/NOT MET	CSET Subtest	Course* or Exam Verification	Grade	Institution
Domain 1: Number and Quantity	Met	Subtest 1	Engineering Math I Discrete Math	C	Pune University
Domain 2: Algebra	Met	Subtest 1	Engineering Math I	C	Pune University
Domain 3: Geometry	Met	Subtest 2	Engineering Math II	C	Pune University
Domain 4: Probability & Statistics	Met	Subtest 2	Engineering Math III	C	Pune University
Domain 5: Calculus	Met	Subtest 3	Engineering Math I, II and III	C, C, C	Pune University

*Grade of C- or better required for coursework verification

Foundational Level (CSET I & 2) Subject Matter Competence Evaluation Decision: Met ☒ Not Met ☐
Mathematics (CSET I, 2 & 3) Subject Matter Competence Evaluation Decision: Met ☒ Not Met ☐

Comments/Notes:

Completed by: [REDACTED]

Signature: [REDACTED] Date: [REDACTED]

DEPARTMENT OF TEACHER EDUCATION • 510.885.3028 • CSUEASTBAY.EDU/CEAS/DEPARTMENTS/TED
CALIFORNIA STATE UNIVERSITY, EAST BAY 25800 CARLOS BEE BOULEVARD, HAYWARD, CA 94542 CSUEASTBAY.EDU

Degree Major matching Credential subject

Pomona College • Pomona College • Pomona College • Pomona College • Pomona College • Pomona College

Official Transcript
Pomona College

Name: [REDACTED] ST: [REDACTED]

Degree Date: 05/13/18 Major(s): Spanish

Classified: Graduated Degree: Bachelor of Arts

Printed: 03/07/21

Transfer Total	from Advanced Placement	Exam Credit	College	EARNED	IN	GPA	GPA POINTS	GPA
AWARDED:	2.00	cum	15.25	11.00	33.00	11.000	11.363	

----- Spring Term 2016 -----

Transfer work	from AP Exams	College	EARNED	IN	GPA	GPA POINTS	GPA
ENGL4	English Language & Composition	1.00 5	ENGL115	SC	Seminar in Literary Theory	1.00 A	
GOMV	Government & Politics: American	1.00 5	MUS 037	PO	Jazz Ensemble	0.50 P	
HIST4	American History	1.00 5	POLIO89N	PO	Latina/o Politics	1.00 A	
HISTE	European History	1.00 5	SPAN182	PO	Poetics, Identity, Difference	1.00 A	
MATHA	Mathematics Calculus AB	1.00 5					
MATHB	Mathematics Calculus BC	1.00 5					
PHYSIC	Physics C: Mechanics	1.00 5					
SPAN	Spanish Language & Composition	1.00 5					
SPANI	Spanish Literature	1.00 4					
STATS	Statistics	1.00 5					

----- Fall Term 2014 -----

ID	001	PO	Critical Inquiry Seminar	1.00 A	
MATH031H	PO	Honors Topics in Calculus III	1.00 A		
MUS 035	PO	Pomona College Band	0.50 P		
MUS 037	PO	Jazz Ensemble	0.50 P		
POLIO01A	PO	Classical Political Theory	1.00 A		
SPAN101	PO	Intro to Literary Analysis	1.00 A		

----- Spring Term 2015 -----

EARNED	IN	GPA	GPA POINTS	GPA
5.00	4.00	46.00	11.500	
cum	7.00	46.00	11.500	

----- Fall Term 2017 -----

EARNED	IN	GPA	GPA POINTS	GPA
4.75	4.00	46.00	11.500	
cum	11.75	8.00	92.00	11.500

----- Spring Term 2017 -----

EARNED	IN	GPA	GPA POINTS	GPA
4.50	4.00	46.80	11.700	
cum	27.75	23.00	265.80	11.556

----- Fall Term 2017 -----

EARNED	IN	GPA	GPA POINTS	GPA
4.50	4.50	51.50	11.444	
cum	32.25	27.50	317.30	11.538

Printed on 03/07/2021

Katherine Rosacker, Registrar

Education Specialist Credential Program



Breakout Room

Statement of Purpose for Multiple & Single Subject

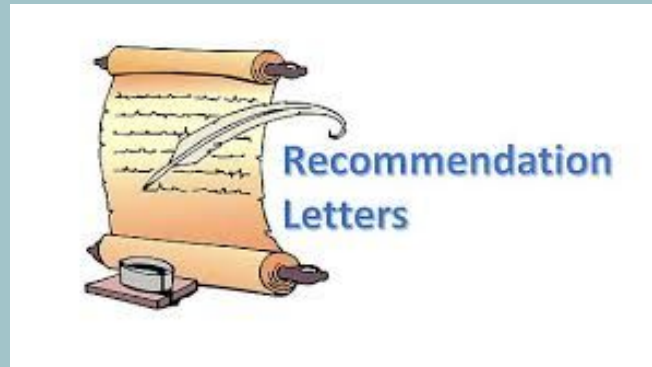
One essay answering both questions (300-500 words)

To be completed on provided form at [link](#) on application/website~

- A. Why do you want to be a teacher and work with groups of students between the ages of 5–11 for Multiple Subject or between the ages of 12–17 for Single Subject?
- B. How does your background and/or experience inform your decision to pursue a credential that authorizes you to work with socially, culturally, and economically diverse groups of students in the state of California?

Letters of Recommendation for Multiple & Single Subject

- ❖ Letter of Recommendation Form: request recommenders send completed letters/forms to you to upload to your Department Application
 - Submit two forms/letters of recommendation: If not using form, ***only signed/dated letters on official letterhead will meet the requirement***
 - At least one of the recommenders should have observed you working with school age students in the age group of the credential you are seeking. Only one academic or professional letter of recommendation is acceptable.



Early Field Experience Verification for Multiple & Single Subject

❖ Early Field Experience Verification

- [Early Field Experience Verification Form](#)
45 hours within the last 5 years.
- 15 of the 45 hours must be in a public or private school classroom setting.
- 30 hours can be in other venues working with children.
- Multiple Subject-Elementary School:
Groups of school-age students
ages 5 through 11
- Single Subject-Middle & High School:
Groups of students ages 12 through 17



Examples of Ways to Meet Early Field Experience Requirement

- Work/Volunteer at a school: classroom assistant; paraeducator
- Work as a substitute teacher
- Volunteer as a docent-educator at a museum, park, exhibit, etc.
- Volunteer at a recreation department
- Work in an after-school program or camp
- Serve as a tutor in a supervised environment:
group of 5 or more students

Early Field Experience Verification Form must be signed by an official that observed or can verify your work experience.

The Interview

Start with the following:

- **Department Application:** opens December 1: Start online Department Application, upload application fee receipt, documents, and save to resume until ready to submit. csueastbay.edu/cssc
- **University Application:** [Cal State Apply](https://calstateapply.com) -opens 2/1/24
- Order transcripts from all schools attended **after** you submit University Application.



Interview Period (Feb-April 15)

Interviews will be scheduled for applicants who **submit complete Department Applications** (documents, application fee, etc, and click submit).

Applicants are notified via email to schedule a time slot for a group interview via Zoom. Mandatory Interviews will be scheduled during the day. Time slots are limited, so sign up quickly when you get the invite.

Questions regarding admissions and application status
can be sent to **credentials@csueastbay.edu**

Summer 2024 Entry Multiple Subject and Single Subject

- ★ **Department Application** csueastbay.edu/cssc
December 1, 2023 – April 1, 2024 \$25 Application Fee
(non-refundable)
First Application Review-February 9, 2024
Second Application Review-March 15, 2024
- ★ **Final deadline for Department Application: April 1, 2024**
- ★ **University Application on** [Cal State Apply](https://calstateapply.com)
February 1, 2024 – April 1, 2024
\$70 Application Fee (non-refundable)
- ★ **Official transcripts from ALL colleges and universities are due by
May 1, 2024**

Contact Information

For questions about Teacher Education Credential Programs>>

****Credential Student Service Center****

www.csueastbay.edu/cssc | credentials@csueastbay.edu |
510.885.2272

Please include full name and program name in inquiries

?QUESTIONS?

